



Rutherford County, Tennessee

# Application for Appointment

We appreciate your interest in appointment with Rutherford County Government. The County provides equal opportunities for all persons regardless of race, creed, sex, national origin, age, religion, disability, marital status or any other classification protected by law. Please complete this application in **blue** ink.

## PERSONAL DATA:

Date: \_\_\_\_\_

Name (Last, First, Middle): \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

City, State Zip: \_\_\_\_\_ E-mail: \_\_\_\_\_

Board Desired: \_\_\_\_\_ District #: \_\_\_\_\_

New Applicant or Reappointment: \_\_\_\_\_ Years Served if Reappointment: \_\_\_\_\_

Are you a U.S. citizen or do you have the legal right to serve in the U.S.?

☐ Yes ☐ No

Are you 18 years of age or older?

☐ Yes ☐ No

**If you answer yes to any of the following, please explain below.**

Have you lived in another state in the last 10 years?

☐ Yes ☐ No

(Please note address)

Have you ever worked for Rutherford County Government?

☐ Yes ☐ No

(Please note department)

Do you currently serve on a county board?

☐ Yes ☐ No

(Please note the name of the board, dates served, and organization.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## EDUCATION:

School Name	Address	Major	Grade Completed	Degree Received
High School				
Trade School				
Junior College				
College/University				
Graduate School				
Graduate School				

**PROFESSIONAL REFERENCES:** Please list two (2) persons who are not related to you and who have knowledge of your qualifications for the board for which you are applying. Please note they may be contacted.

Name	Employed By	Phone	Occupation	Years Known

**CURRENT OR LAST EMPLOYMENT:**

Name and Address of Company and Type of Business	From		To		Part Time or Full Time	Job Title
	Mo.	Yr.	Mo.	Yr.		
	Describe the work:					
Supervisor:						
Phone:						

May we contact this employer? ☐ Yes ☐ No

If not, why?

**ADDITIONAL INFORMATION:**

Qualifications for serving on the board? \_\_\_\_\_

Experiences and training related to board? \_\_\_\_\_

What professional organizations are/have you been a member of? \_\_\_\_\_

What other non-county or professional board do you serve on? \_\_\_\_\_

Explain why you are pursuing this board: \_\_\_\_\_

**CONFIRMATIONS:**

I hereby affirm that the information provided on this application is true and complete to the best of my knowledge. I understand that falsified information or significant omissions may disqualify me and my application from further considerations for appointment and may be considered justification for dismissal if discovered later.

I waive any right of privilege, privacy, and/or confidentiality I may have in the information provided by references or others whom I have indicated may be contacted. I understand I am applying for a County board and my application becomes part of public record and may be viewed upon request.

I understand for consideration and appointment and I may be subject to screening requirements including but not limited to drug screening, background check, reference check, felony search, sex offender search, criminal records check, and fingerprinting. I hereby authorize the County to conduct all inquiries as described to be conducted either pre or post appointment. I release the County and all providers of information from any liability arising out of the gathering and use of such information. I understand that screening may impact continuation of appointment.

I understand that if appointed with the County, I must complete the county required paperwork and screenings before conducting business in an official capacity or first meeting.

\_\_\_\_\_  
Applicant Printed Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

If not submitting electronically please mail, fax or deliver completed application along with necessary attachments to:

**Rutherford County Mayor's Office  
Courthouse  
Suite 101  
Murfreesboro, TN 37130  
or  
Fax to (615) 898-7747**

For questions concerning this application, please contact the Mayor's Office at (615) 898-7745.

1. Applications for boards and committees recommended by the Steering Committee shall be turned into the County Mayor's Office by the Monday prior to the Steering Committee meeting. If Monday falls on a holiday, then applicant must submit no later than Tuesday before the Steering Committee meeting. There will be no nominations from the floor for anyone not following the aforementioned deadlines.

2. The Steering Committee may or may not make a recommendation to the full Commission. If no recommendation is made or if no applications are received, the vacancy will be announced again.